

FAMILY TRIP NOTIFICATION

Student's Name

Grade

Date/s of Absence

Total Days Absent

Nature of Absence: _____

SCHOOL CONCERNS:

We realize that trips/vacations may be learning experiences. However, we urge that these trips are planned during the Thanksgiving, Easter or summer breaks. All of these dates are set by the end of the previous school year to help you in your planning.

We have found that extended absences while school is in session result in the following:

- The student misses approximately six hours of instructional time; there is no way this loss can be recovered
- The student misses daily homework assignments
- Grades typically reflect the result of these absences

PARENTS' UNDERSTANDINGS:

I, as parent, understand the school's concerns with extended absence and agree to the following:

1. This form **must be** completed and on file one week before the absence
2. Regular attendance is essential for successful schoolwork
3. The school will assume **NO** responsibility for a drop in grades
4. Teachers will not be required or expected to give work prior to the absence
5. Responsibility of making up missed class assignments rests with the parent and student. One day per missed day up to a maximum of three days is allowed to make up work, tests, or other projects
6. Absence should not be taken the week prior to the end of the quarter or during a known specific testing period – Terra Nova

Parent's Signature

Date

A copy should be provided to the following teachers:
(Please list all that apply)